



BRENTWOOD BAY
LODGE & SPA

join our team.

Brentwood Bay Lodge is Victoria's only five star oceanfront resort. Luxury boutique hotel accommodation in thirty-three perfectly appointed OceanSuites. Casual seaside dining in the Brentwood SeaGrille & Pub featuring a tasty selection of the regions freshest seafood and Vancouver Island favorites. The tranquil Spa - Essence of Life with a unique westcoast perspective. Your gateway to world-class shopping, attractions and adventure.

mission statement.

Brentwood Bay Lodge is committed to operate an aesthetically interesting and environmentally responsible oceanfront resort with elegant and discerning service. In a supportive team approach dedicated to personal development, we will honour and respect our guests, our team and ourselves in this world-class destination.

Team members of Brentwood Bay Lodge are appreciated with

- competitive wages
- career advancement
- opportunities for health plan benefits
- on-site training and continued education programs
- discounts from many services including rooms, spa, cuisine and eco-adventures
- and many other incentives

job title: housekeeper/room attendant

job summary:

The qualified individual must ensure that cleanliness standards are met or exceeded in the assigned guest rooms, common areas, meeting space and back of house as well as assist with guest services as needed.

job description:

The Room Attendant will be expected to complete job duties as requested in a prompt and organized fashion, abiding by the standard checklist and quality specifications as provided by the supervisor.

- Correctly clean all assigned guest rooms to company standard
- Sweep, vacuum and mop in guest rooms, hallways, patios, public spaces, storage closets, etc
- Dispose of collected garbage and recycling in the appropriate areas
- Replenish and record supplies in guest rooms
- Remove soiled linen, and replace with clean linens
- Sanitize guest room and public area washrooms
- Dust, polish and correctly arrange furniture in guest rooms and public spaces
- Restock room attendant carts and return to its proper location
- Receive and replenish all operating supplies as required
- Tidy all back of house spaces, marina facilities, and pool area
- Tend to turndown service as requested
- Be aware of and report necessary maintenance to supervisor
- Complete guest requests in a timely and efficient manner
- Maintain a good working relationship with all departments
- Practice safe work environment standards and uphold safety guidelines
- Complete all other duties as assigned

job requirements

- Flexible schedule
- Command of the English language, both written and oral
- Must be in excellent physical condition and be able to lift heavy objects
- Work well independently and in a team environment with minimum supervision
- Outstanding organizational, time management, and interpersonal skills
- An interest in working in a dynamic and rapidly changing and busy environment

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